Finance, Investments & Funds

# Private Equity Administration

## Course Details

**Price**

£225.00

**CPD Points**

4.00

**Length**

Half day (09:00-13:00)

## Course Overview

This hands-on course is designed for professionals working in, or alongside, the private equity sector who want to deepen their operational understanding of fund structures, transactions, and stakeholder roles.

With a strong focus on Guernsey's limited partnership model, the programme blends technical insight with real-world examples to help delegates deepen their knowledge of private equity administration

This course is ideal for:

- Fund administrators and operations professionals
- Those transitioning into private equity roles
- Anyone seeking a clearer understanding of private equity structures and processes in Guernsey

## Course Content

- How private equity structures operate, transact and are managed; with an emphasis on Limited Partnerships

- The roles of key stakeholders: LPs, GPs, co-investors, depositaries, and investment advisors
- Understanding the role of private equity systems, what products exist and what they aim to achieve
- Understand calls, distributions, capital partner statements and carried interest, using practical examples.
- Understanding core terminology used across private equity operations
- Confirming the differences between private equity and retail/vanilla funds
- The importance of Limited Partnership Agreements and how they shape fund operations
- Case Study: 'From Commitment to Exit' which will look at how transactions are processed and calculated; how funds are valued (including an overview of carried interest, waterfall calculations and equalisation theory) and how funds communicate with their investors
- Round up, questions and feedback

## Benefits

In attending this session, delegates will:

- Build practical, working knowledge of the life cycle of private equity fund administration through hands-on exercises and examples
- Strengthen their understanding of Guernsey's private equity structures, especially Limited Partnerships
- Gain insight into key documents, stakeholder roles, and operational processes
- Build confidence interpreting capital calls, distributions, and investor reports using real-world examples
- Leave with tools and understanding they can apply immediately in their day-to-day role

## Next Steps

If you would like to book a place on this course please click on the **'Book Course'** button to the right of this page and login or register for a user account to complete your booking(s). Any queries please do not hesitate to contact us via **admin@gta.gg** or call us on 01481 244570.

If no date is scheduled for this course at the present time please click on the **'Register Interest'** button and login or register for a user account so that we can add you to our course interest register. This register allows us to contact our tutors and finalise dates for a course as soon as we have a few people who have expressed their interest, so the more delegates who register their interest, the sooner we can schedule a particular course.

# Course Tutor

## Victoria Le Poidevin

Vicky Le Poidevin FCA, Dip IoD regularly provides interactive and engaging training sessions to a wide range of financial services and commercial delegates. Vicky continually adapts her training style to suit the variety of delegates that attend her courses, and she actively enjoys running training for all levels of experience including parties at the beginning of their career, directors looking to continually enhance their skills and all parties in between looking to upskill or get ahead in their career. Vicky's training is under pinned by practical, real-life examples that leverage her 20 plus years' experience in the financial services sector. Vicky believes that delegates learn by doing, so she tries to include practical exercises into her courses to ensure the learning experience remains interesting, relevant, and engaging. As well as running numerous training courses, Vicky is a management consultant and has worked with numerous businesses on multiple projects, giving her a unique knowledge and experience to enrich her training. Vicky's generalist financial services experience also includes 10 plus years of auditing and accounting with a big four firm /regional firm and holding senior roles in both the Fund and Trust sector.