

Leadership & Management

# CMI level 3 Certificate in Principles of Management & Leadership

## Course Details

### Price

£1,795.00

### Length

Start date TBA - 7 sessions over 6 months

## Course Overview

The CMI Certificate in Principles of Management & Leadership qualification is designed for practising or aspiring managers who supervise or manage a team to achieve clearly defined outcomes by providing instruction, direction and guidance.

The programme offers an overview of the essential skills required by people managers and provides a basis for starting or continuing to build a career in people management.

The course is offered as a blend of online and face-to-face delivery. All course content is linked to the world of work and ensures that you are given practical and theoretical knowledge to make the most of your qualification.

## Course Content

Successful completion of the qualification requires you to attend workshops and carry out assessment across 3 CMI units as below:

**Flexible learning that works for you**

E:admin@gta.gg | T:224570 | W:gta.gg

Proudly part of  
 THE GUERNSEY INSTITUTE

## Responding to Conflict in the Workplace

Conflict and disagreements in the workplace have a detrimental effect on team dynamics, productivity and motivation. The ability to respond effectively to conflict is a fundamental skill for all managers. This unit aims to support managers to understand the types and causes of conflict and how to identify strategies to respond to conflict situations in a timely and professional manner.

**Dates:** In Person 15 TBA (9am - 3pm)

Online Assignment Support TBA (10am - 12pm) (over Teams), plus 4 hours self-study

## Supporting Teams and Individuals through Change

Change is inevitable if an organisation is to maintain competitiveness and currency of practice. Managers are constantly asked to implement change to respond to commercial pressures, legal organisational requirements, efficiencies or improvements. Success often depends on the support given by managers to staff. The aim of this unit is to enable managers to lead people positively through change. This is achieved by implementing plans which identify ways to make change successful and gaining the support and trust of individuals and teams.

**Dates:** In Person TBA (9am - 3pm),

Online Assignment Support TBA (10am - 12pm) (over Teams), plus 4 hours self-study.

## Managing a Team to Achieve Results

The ability to manage teams which are able to communicate effectively and overcome barriers to achievement, is a critical skill for any manager. High performing cohesive teams are created in an environment where there is a collective understanding of values, goals and objectives. This unit has been developed to support managers in understanding the nature of teams in the workplace, and how these can be managed to achieve results.

**Dates:** In Person TBA (9am - 3pm)

Online Assignment Support TBA (10am - 12pm) (over Teams), plus 6 hours self-study

## Benefits

The CMI Level 3 Certificate in Principles of Management & Leadership qualification will equip learners with a practical toolkit that enables them to deal effectively with direct reports, supporting and guiding them to contribute fully to team and organisational success. Upon completing the Certificate, learners will be awarded CMI Foundation Chartered Manager Status. This puts aspiring and early-career managers on a guided development pathway to becoming a fully-fledged CMI Chartered Manager.

## Next Steps

If you would like to book a place on this course please click on the '**Book Course**' button to the right of this page and login or register for a user account to complete your booking(s). Any queries please do not hesitate to contact us via [admin@gta.gg](mailto:admin@gta.gg) or call us on 01481 224570.

If no date is scheduled for this course at the present time please click on the '**Register Interest**' button and login or register for a user account so that we can add you to our course interest register. This register allows us to contact our tutors and finalise dates for a course as soon as we have a few people who have expressed their interest, so the more delegates who register their interest, the sooner we can schedule a particular course.

## Course Tutor

### Jacqui Richards

Jacqui is a Chartered Fellow of the CIPD and a Fellow of CMI, with over 30 years' HR experience across several industry sectors and worked for the Government of Jersey as Director of Jersey Business School, Highlands College. She has previously held positions on the Jersey CIPD Branch, the HR sub-committee of the Jersey Chamber of Commerce and worked directly for CIPD as a national CIPD membership upgrade assessor. Jacqui is also a leadership coach and mentor for both experienced executives and those looking to progress into management roles.